



**Estes Park Sanitation District**  
**Office: 1201 Graves Ave Suite A (Lakeview Business Center)**  
**Mailing: PO Box 722 Estes Park CO 80517-0722**  
**Phone: 970-586-2866 Fax: 970-586-4712**  
[www.estesparksanitation.org](http://www.estesparksanitation.org)

## UTILITY PAYMENT DRAFT AUTHORIZATION

To initiate preauthorized automatic clearing house (ACH) debit of a quarterly sewer payment, complete and return this form with a void check or for savings, a preprinted deposit slip, at least fifteen (15) days prior to due date. Within fifteen (15) days or in lieu of a void check, provide payment from your choice bank account to initiate future draft.

Once ACH is initiated, the quarterly postcard bill that mails to the address below will state **Bank Draft – Do Not Pay**. On the due date, your bank account will be debited by **Estes Park S D** for the net amount due.

Should an authorized ACH reject, the sewer account will be assessed a \$25.00 return item fee. Manual remittance of the outstanding balance is immediately required. At the District's discretion, future draft may be disallowed.

This service is offered free of charge and may be cancelled by providing written notification at least fifteen (15) days prior to a scheduled debit.

Utility Account #: \_\_\_\_\_

Utility Address: \_\_\_\_\_ Estes Park CO 80517- \_\_\_\_\_

Customer Name(s): \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Cell number(s): \_\_\_\_\_

Work number(s): \_\_\_\_\_

Home number: \_\_\_\_\_

Email address(es): \_\_\_\_\_

**I WILL NOTIFY THE DISTRICT IN ADVANCE OF ANY CHANGE TO MY CONTACT and/or BANK INFORMATION. I WISH TO INITIATE AUTOMATIC WITHDRAWAL OF THE QUARTERLY SEWER PAYMENT HEREIN IDENTIFIED AND AM AUTHORIZED TO DO SO FROM THE BANK ACCOUNT PROVIDED. I UNDERSTAND AND AGREE TO THE ABOVE INFORMATION.**

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_